



Malaysia Digital Economy Corporation Sdn Bhd (389346-D)  
2360 Persiaran APEC, 6300 Cyberjaya,  
Selangor Darul Ehsan Malaysia

T +603 8315 3000 F +603 8315 3115

Our reference: MSC/SSO/2940/256802/981944/NAMPI/AL/1

IMM Reference: BPP/14023/MBATP2647142

17 February 2022

WEBHELP MALAYSIA SDN. BHD (976878-T)

Tel No: 03 2787 5800

Fax No: 03 2787 5830

SUITE 6.01, MENARA EXCHANGE 106

LEVEL 6, LINGKARAN TRX

TUN RAZAK EXCHANGE Kuala Lumpur, Malaysia

Attention : Ms. Celine Chan Hooi Li

Dear Sir/Madam,

**Application for EMPLOYMENT PASS of Foreign Knowledge Worker**

The above matter refers.

**Position** : VCSS-JAPANESE SPEAKER  
**Application Type** : EMPLOYMENT PASS  
**Application Category** : NEW/BARU  
**Duration** : 24 MONTHS

**Applicant's Name** : SAKURAI AYAKO  
**Nationality** : JAPANESE  
**Passport No.** : TT1891849  
**Salary** : RM 6800.00

**Malaysian Embassy/Consulate/  
High Commission Address** : EMBASSY OF MALAYSIA  
20-16, NANPEIDAI-CHO, SHIBUYA-KU,  
TOKYO 150-0036  
JAPAN  
+(81-3) 3476-3840 (Telephone)  
+(81-3) 3476-4971 (Fax)

Please be informed that the application for the abovementioned position with your company WEBHELP MALAYSIA SDN. BHD ("**Employer**"), has been approved. Please take note that the employment of the applicant will be subject to the relevant laws and regulations.

The applicant may proceed to the Malaysian Embassy / Consulate / High Commission addressed above to obtain a Reference Visa for entry into Malaysia. Once the applicant is in Malaysia, the Employer will be required to contact us at 1800-88-8338 to initiate the process for the issuance and endorsement of the EMPLOYMENT PASS by the Immigration Department of Malaysia.

The following conditions shall apply in respect of this approval:

1. This approval does not grant a valid stay to the applicant in Malaysia. Until the issuance and endorsement of the EMPLOYMENT PASS, the applicant must have a valid pass duly endorsed in his / her travel document(s). The applicant may only commence employment with the Employer upon issuance and endorsement of his / her EMPLOYMENT PASS by the Immigration Department of Malaysia.



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2. The applicant shall not engage in any employment other than described above. Should there be any changes in his / her duties or designation, the Employer is required to inform the Malaysia Digital Economy Corporation ("MDEC") of the same. If there are any changes in the employment of the applicant, the applicant must apply for a new EMPLOYMENT PASS.
3. Upon termination of employment, the Employer shall inform MDEC of the same, so that necessary steps can be taken to cancel the EMPLOYMENT PASS. Any other passes tied to an EMPLOYMENT PASS, such as a Dependant's Pass / Social Visit Pass / Student Pass / Permission To Study, must be produced for cancellation along with the EMPLOYMENT PASS.

The issuance and endorsement of the EMPLOYMENT PASS are at the discretion of the Immigration Department of Malaysia and are subject to status clearance, and the provisions of the Immigration Act 1959/1963 and the Immigration Regulations 1963. The issuance and endorsement of the EMPLOYMENT PASS are also subject to the approval(s) of any other relevant authorities and of such approval(s) not having been revoked or amended.

The Employer is required to explain the contents of this letter to the applicant. A violation of any of the above conditions will affect the Employer and/or the applicant's future applications for passes to be issued pursuant to the Immigration Act 1959/1963 and the Immigration Regulations 1963.

This letter is valid until 18 May 2022. Please contact us if you require assistance.

**Malaysian Embassy / Consulate / High Commission:**

Please issue a Reference Visa for the above applicant, quoting the reference number above.

**Head**

eXpats Service Centre  
Malaysia Digital Economy Corporation Sdn Bhd

**This letter (MSC/SSO/2940/256802/981944/NAMPI/AL/1 and BPP/14023/MBATP2647142) is computer generated letter and no signature is required.**