


To: Department of International Student Office
Tunku Abdul Rahman University College
Jalan Genting Klang, 53300 Kuala Lumpur
MALAYSIA

Subject: Declaration on Accommodation

I, Tumbare Tingshe Calvin with the following details would like to declare that I will be staying at the following address in Malaysia, after my entry to Malaysia and fulfilling the mandatory quarantine period.

Name: Tumbare Tingshe Calvin.
Passport No. GN448372.
Address Line 1: No 2, Jalan 4/23F
Address Line 2: Off Jalan Lingkawi, Setapak
City: Kuala Lumpur
State: _____
Postcode: 53000

Thank you.


(Signature)
Name: Tumbare Tingshe Calvin
Date: 29/06/21



Teratai Residency
 Owned and Managed by:
Platinum Victory (Setapak) Sdn Bhd
 No 2, Jalan 4/23F, off Jalan Langkawi,
 Setapak, 53000 Kuala Lumpur.



APPLICATION FORM

Applicant Information

Full Name: TUMBARE TINASHE CALVIN Gender: MALE
 Permanent Address: SINIC WILLOVALE FLATS HARARE ZIMBABWE
 Phone: 078 806 8222 Email: tumbare2000@gmail.com
 Month & Year of Admission: November 2021 / I.C / Passport No: SN448372 Nationality: ZIMBABWEAN
 Religion: Christian Date of Birth: 19 March 2000 Race: AFRICAN
 New Resident: Current Resident: For Current Resident Please Fill in Your Room No. _____
 Remark: _____

Type of Room Applied For

Master Bedroom with attached bathroom (Twin Sharing)
 Medium Bedroom with shared bathroom (Twin Sharing)
 Small Bedroom with Shared bathroom (Twin Sharing)
 Small Bedroom with Shared bathroom (Single Room)
 Optional: Mattress (RM110.00) Air-Conditioning Car Parking Lot (RM80)

Emergency Contact

Name of Contact Person: CONNELL TUMBARE Relationship: FATHER
 Email: qubezime@gmail.com Contact Number: +263 772 907 102
 Address: SINIC WILLOVALE FLATS HARARE ZIMBABWE

Disclaimer and Signature

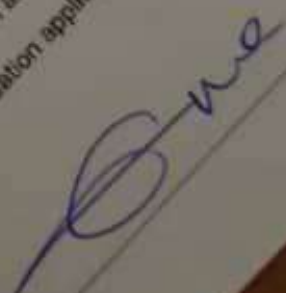
- 1) I declare that I understand and shall abide with all the terms & conditions as set out in the Handbook attached.
- 2) I shall abide to all the residency rules, which is subject to update and changes from time to time.
- 3) I confirm that all the information given above is true and complete.
- 4) I understand that this accommodation application is subject to room availability.

Signature of Applicant: Date: 04/10/21

Gender: MALE
Email: turnbore2000@gmail.com
Passport No: 5N448372 Nationality: ZIMBABWE
Race: AFRICAN
For Current Resident Please Fill in Your Room No.:

Name of Contact Person: CONOR
Email: gabezime@gmail.com
Address: 9191C WILLOUGHBY
Car Parking Lot (RM80)

- 1) I declare that I understand and shall abide with all the terms and conditions of the Residency Rules, which is subject to updates.
- 2) I shall abide to all the residency rules, which is subject to updates.
- 3) I confirm that all the information given above is true and complete.
- 4) I understand that this accommodation application is subject to room availability.

Signature of Applicant: 





Teratai Residensi Handbook

Address :

Teratai Residensi

No 2, Jalan 4/23F, off Jalan Langkawi, Setapak,
53000 Kuala Lumpur.

Tel : 03-~~40233666~~ 02-40210982

Fax : 03-40233999

Email : teratai.leasing@platinumvictory.com

WELCOME

**PROPERTY OF TERATAI RESIDENSI MANAGEMENT
(TO BE RETURNED ON CHECKING-OUT BY RESIDENT)**

IMPORTANT NOTICE

This handbook contains procedures, rules and regulations governing civil aspects of residential life. All residents are issued a copy each and are expected to read and understand the contents. Good conduct, behaviour and respect for others and property are important human values and which, in communal living, are vital toward the maintenance of a harmonious social environment.

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GENERAL

1. TERATAI RESIDENSI ADDRESS & CONTACT NUMBERS

1.1. The correspondence address of the residence is:

TERATAI RESIDENSI

No 2, Jalan 4/23F, off Jalan Langkawi, Setapak, 53000 Kuala Lumpur.

Email: teratai.leasing@platinumvictory.com

1.2. Management office telephone and fax numbers are:

Telephone : 03-40233666

Fax : 03-40233999

2. CORRESPONDENCE

2.1. Address. Your mailing address should include your unit number and should follow the form of this example:

Chong Siew Ling,

7-02-A, TERATAI RESIDENSI,

No 2, Jalan 4/23F, off Jalan Langkawi, Setapak, 53000 Kuala Lumpur.

3. WORKING HOURS

Management office working times are:

Monday to Friday : 9.00am – 5.00pm
(Closed at 1pm-2pm)

4. EMERGENCY CONTACTS

For assistance in an emergency situation after working hours, contact the following persons:

a. Management Office/Guard House : 012-3928857

5. FEEDBACK AND COMPLAINTS

The Management is open to communication on all matters pertaining to life in Teratai Residensi. You may approach any of the staff directly at the Management Office or you can email to us at teratai.leasing@platinumvictory.com

5.1. Residents are kindly requested to report to the Security or Office on any fault, defect and damage to equipment or system failure to the room, dormitory or anywhere in the hostel.

APPLICATION FOR ACCOMMODATION

6. GENERAL PROCEDURE

- 6.1. Forms are available at Teratai Residensi Management Office, and Department of Student Affairs of the TAR UC SETAPAK BRANCH CAMPUS
- 6.2. Criteria for priority allocation may be laid down from time to time by TAR UC.
- 6.3. An application is to be submitted to Teratai Residensi Management Office for approval and the fee to be paid to Teratai Residensi Management Office.
- 6.4. The completed application is to be submitted to the Management Office for check-in and the taking over of the room (check-in) must be done personally by the resident;

7. CHECK-IN

- 7.1. This is the actual handing over of the room and property to the resident. Only the actual resident will take over the room.
- 7.2. The Earliest Check-in Date for each semester is specified in Teratai Residensi Application Form and the check-in time shall be from 9.30am to 4pm. A resident may physically occupy the room any time after the check-in.

8. CHECK-OUT

- 8.1. This is the physical handing over of the room by the resident to the Management and is to be completed only by resident.
- 8.2. The Latest Check-out Date for each semester is specified in Teratai Residensi Application Form. A resident must check out from 9.30am to 4pm by this date as the room has to be prepared for the in-coming new resident.
- 8.3. A resident who fails to properly hand back (personally check out) the room by the Latest Check-out Date is deemed to be

12.2. Surveillance Cameras

Teratai Residensi is equipped with 24 hours CCTV with minimum coverage located at main lift lobby and main entrance of Teratai Residensi.

12.3. Room and Property

Residents should secure their rooms and property by locking up doors and windows when they are away. Do not leave cash and attractive items lying around. Trust only the people whom you know well. Do not lend your room-key or allow a third party to use your room.

12.4. Room-key

- a. A resident is not allowed to duplicate this key.
- b. The room-key is not to be in the possession of a third party. Both the resident and the third party are guilty of a security offence if in the possession of a duplicate key.

12.5. Resident's Security Identification

- a. An Access Card will be issued to residents.
- b. An Access Card must be surrendered when the resident checks out.

12.6. Visitors

- a. A visitor is required to register at the guardhouse before entry is allowed.
- b. A visitor who enters Teratai Residensi without a visitor pass is deemed to be a trespasser.
- c. A visitor will be issued with a Visitor's Pass which has to be displayed and to be surrendered on departure.

13. BATHROOMS AND TOILETS

13.1. These are common-user facilities and as such, any abuse, unhygienic or dirty habits and prolonged individual use may upset other residents.

13.2. A user should leave these facilities clean after use. Users should regard cleanliness as a personal and social responsibility.

13.3. Empty wrappers and containers should not be left in the bathrooms and toilets.

13.4. Sanitary napkins and other items as tissues are not to be thrown into the toilet bowl or anywhere but are to be discarded in the dustbin.

14. PANTRY AND DRYING AREA

14.1. These are common-use facilities and should be used in consideration and understanding of the rights and needs of all residents. Please keep clean at all times. Do not leave rubbish or utensils behind.

14.2. A hogging of space or facility is an anti-social habit.

15. COMMON AREAS AND CORRIDORS

15.1. All such areas are for the benefit of all residents and as such, should be kept clean, free of personal belongings and obstruction.

15.2. Corridors and drains should not be abused or misused like being obstructed with belongings or littered with discarded things.

15.3. Organic garbage e.g food and candies should be properly wrapped and thrown into main rubbish bin. Do not leave in the room as insects, rats and other pests will be attracted.

15.4. Littering is strictly prohibited. It is an anti-social habit.

16. FIRE-FIGHTING

16.1. The system is for protection of your life and property. Do not vandalise, misuse and play with any of the fittings.

16.2. A resident who vandalises or abuses this equipment will be expelled immediately.

17. CLEANING SERVICE

17.1. Common areas are cleaned by professional cleaners daily.